

SERVICE DELIVERY COMMITTEE

ACTION LIST

Arising from the Meeting held on Tuesday, 25 November 2025

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	<p>5. - Action List Arising from the Previous Meeting</p> <p>Number of bins emptied (in comparison to last year) was not in the Fortnightly Waste Collection Review report as advised. Request received for this figure.</p>	<p>Ben Wilson to email this information to members</p> <p align="center"><i>Due by Mar-26</i></p>	BeWi	Complete
		Ben Wilson emailed members 02/03/2026		
2.	<p>7. - Alternate Weekly Waste Collection Review</p> <p>Information requested about recycling contamination levels as a result of changes to waste collection.</p>	<p>Ben Wilson to obtain information from County Council & share with members.</p> <p align="center"><i>Due by Mar-26</i></p>	BeWi	Complete
		Ben Wilson emailed members 02/03/2026		
3.	<p>7. - Alternate Weekly Waste Collection Review</p> <p>Clarification requested on cost of agency staff in respect of the changes to waste collection. Has the reduction of permanent staff led to an increase in agency costs? Request for more information on this.</p>	<p>Ben Wilson to provide this information</p> <p align="center"><i>Due by Mar-26</i></p>	BeWi	Complete
		Ben Wilson emailed members 02/03/2026		
4.	<p>7. - Alternate Weekly Waste Collection Review</p> <p>Report requested following a death</p>	<p>Teresa Neal to provide email update to Members.</p> <p align="center"><i>Due by Mar-26</i></p>	TeNe	Complete
		Information emailed to all members of this Committee on 22/01/2026.		

Council Body
Date

Chair's
Initials _____

	involving a bin lorry at another local authority to reassure Members that the correct procedures are in place at OWBC.			
5.	8. – Housing Management Performance and Compliance Report Q2 (2025/26) Request to separately report tenants not allowing access for gas & electricity safety checks.	Chris Eyre to report separately the number of properties who refused access for safety checks in the quarterly Housing Performance Update. <i>Due by Mar-26</i>	ChEy	Complete
		Information included in the Q3 Quarterly Housing Performance Update.		
6.	8. – Housing Management Performance and Compliance Report Q2 (2025/26) More information requested regarding the level of success of the landlord recruitment scheme.	Chris Eyre to provide update on how many landlords expressed an interest initially and how many were recruited. <i>Due by Mar-26</i>	ChEy	Complete
		Verbal update to be provided at SDC meeting 10 th March 2026.		
7.	9. - Corporate Performance Update (Q2 2025/26) Suggestion made that Bulky Item service should be promoted more as it provides an income and information requested regarding how much income is generated.	Ben Wilson to consider increase in advertising of Bulky Item collections and provide breakdown of income, profit and costs. <i>Due by Mar-26</i>	BeWi	Complete
		Ben Wilson to provide verbal update at meeting.		
8.	9. - Corporate Performance Update (Q2 2025/26) More information requested on taxi driver test high failure rate in comparison to other local	Colleen to speak to Licensing Manager who will provide an email update to Members. <i>Due by Mar-26</i>	CoWa	Complete
		Benchmarking exercise in progress. Not all results received. As soon as they are an email will be sent to Members.		

	authorities.			
9.	9. - Corporate Performance Update (Q2 2025/26) Suggestion that we take every step necessary to check Hubs are no longer needed before we discontinue them.	Trish Hatton to provide report at the next Service Delivery Committee <i>Due by Mar-26</i>	TrHa	Complete
		Report provided for SDC meeting 10 th March 2026.		
10.	9. - Corporate Performance Update (Q2 2025/26) Request for more information on the new large hereditaments in the borough.	Colleen Warren provide requested information. <i>Due by Mar-26</i>	CoWa	Complete
		Requested information provided in the Q3 Operational Update.		

* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).